

# ST DENNIS PARISH COUNCIL



## Clerk to St. Dennis Parish Council

The Claytawc Centre  
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St Austell  
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**25<sup>th</sup> March 2025**

## To all Members of Council

Dear Sir/Madam,

You are hereby summoned to attend a Meeting of St Dennis Parish Council to be held on **Tuesday 1<sup>st</sup> April 2025 to be held at 7.00 pm at ClayTAWC Centre, Fore Street, St Dennis** for transacting the following business.

Yours faithfully

*Lynn Clarke*

Lynn Clarke

Clerk St Dennis Parish Council

Note: Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.

Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Council are unable to make any decision on matters not listed within the agenda.

## **AGENDA**

- 1. Welcome by the Chair.**
- 2. Apologies**  
To receive and approve apologies.
- 3. Declarations of Interest.**
  - a) *To receive disclosures of Pecuniary Interests.*
  - b) *To receive disclosure of Non-Registerable Pecuniary Interests.*
  - c) *To disclose the receipt of hospitality or gifts over the value of £25 and*
  - d) *To receive written requests for dispensations on items to be discussed at the meeting*

**N.B:** If you become aware during the meeting, of an interest that has not been disclosed you must immediately disclose it and request dispensation if necessary.

**4. Public Participation (to include Cornwall Councillors Report)**

*Standing Order '3f' - Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda.*

*Standing Order '3g' -The designated time will be 10 minutes and no longer than 5 minutes per person unless directed by the Chair of the meeting.*

a) *Public Participation*

b) *Cornwall Councillors Report*

**5. To adopt the minutes of the Ordinary Meeting of the Parish Council on the 4<sup>th</sup> March 2025 and the Additional Council Meeting on the 18<sup>th</sup> March 2025 (emailed).**

**6. To note the Minutes of the following meetings and Full Council to adopt the recommendations therein:**

**Playing Field Trust** – Additional benches to be investigated, Penny Darn Clearance approved, bank repairs approved, tree reduction approved, annual safety check costs approved, methods to improve the surface on the top entrance to be investigated.

**Cemetery Committee Meeting** – Bin liner cost approved, Cemetery Regulations reviewed and amendments made, New bench and base costs approved, Memorial Shelter to be investigated, Additional planting to be investigated and agreed via email, Bollard and chain costs agreed, temporary stabilisation of memorials costs approved, moss removal machine hire costs approved.

**Staffing Committee Meeting** – To be approved under confidential.

**7. Matters Arising from the last meeting – Information Only.**

**8. To agree the delegated decisions made over the past month.**

**9. Financial.**

a) *To approve this month's payment to creditors and income as tabled.*

b) *Approve the bank balances as of 28<sup>th</sup> February 2025. (emailed).*

c) *To approve the top up of the petty cash.*

**10. Clerks Report.**

**11. To note the changes in interest rates.**

**12. To approve costs for the VE day event.**

**13. To agree invitees for the Annual Parish Meeting.**

**14. To discuss and agree the planting of additional shrubs and bulbs around the village.**

**15. To agree the costs for bus shelter repairs.**

**16. To discuss options for the Parish Council to assist in the installation of footpath signage and enhancements.**

**17. To vote on nominations for the Good Citizen Awards for 2025.**

**18. To receive an update on the welcome signage and to agree any actions required.**

**19. To receive an update on the proposed one-way system and to agree any actions required.**

**20. To receive an update on the land at Dunstan Close.**

**21. To approve the cost of training for Cllrs & Staff.**

**22. Update on the Emergency Plan.**

**23. Update on the Neighbourhood Plan and to approve any associated costs.**

**24. Reports from Outside Bodies.**

**25. Consultations/Surveys received up to time of meeting.**

a) *General Consultations.*

b) *Planning applications received up to the time of the meeting.*

**26. Highways and Footpath Matters.**

a) *Footpaths.*

b) *Highway Issues.*

**27. Grant Requests.**

*To consider grants received up to the time of meeting.*

**28. Correspondence Received.**

*To consider correspondence received up to the time of the meeting.*

**29. Items for next agenda.**

*Standing Order 3e*

*That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.*

**30. Confidential Items.**

**Staffing Committee Meeting** recommendations to adopt – Clerks appraisal date approved, purchase of a hand held pressure washer approved, Vacancy reviewed and contract hours raised, budgeted pay rises awarded, carrying forward of holiday approved, phased return completed

*Any other urgent and relevant confidential item, for information, that the Chair considers appropriate.*

**This meeting has been advertised as a public meeting and as such could be filmed or recorded.**

**Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.**

**WORKING FOR THE PARISH OF ST DENNIS**